



HUMAN  
RIGHTS  
CAMPAIGN

RECEIVED  
FEDERAL  
OPERATIONS CENTER

2004 FEB 10 A 11:18

February 2, 2004

Kristine Adams  
Campaign Finance Analyst  
Reports Analysis Division  
Federal Election Commission  
999 E. Street NW  
Washington, DC 20463

Reference: September Monthly [8/1/03 - 8/31/03], October Monthly [9/1/03 - 9/30/03], and  
November Monthly [10/1/03 - 10/31/03] Reports

Dear Ms. Adams:

In response to your letter of January 28, 2004, we are following best efforts in accordance with regulations promulgated by the FEC. We are using a standard disclaimer on all political action committee solicitations which state: "Contributions or gifts to HRC-PAC are not tax deductible as charitable contributions or as business expenses under IRC § 162(e). Federal law requires political committees to report the name, mailing address, occupation and name of employer for each individual whose contributions exceed \$200 in a calendar year."

Also, HRC has standard "follow-up" letters sent to HRC PAC contributors who fail to provide the requested information. These letters are sent out on a twice-monthly basis. Additionally, these letters are sent out repeatedly, every month, to all contributors in that month, that have not provided the required information. The letters are sent as stand-alone communication, with no other information given, and no other information solicited. These letters do not ask for contributions.

The increase in contributions without the full name, address, occupation and employer is a result of pre-election direct mail pieces that go to much of HRC's solicitable class. The increase in contributions follows these appeals, and some are new PAC donors unaware of the disclosure requirements. Each is sent a follow-up letter asking for the information that is required.

If you would like, we would be happy to provide you with examples of the letters and solicitations that are referenced above.

Sincerely,

Russell Vert  
Treasurer

**Federal Election Commission  
ENVELOPE REPLACEMENT PAGE  
FOR INCOMING DOCUMENTS**

The FEC added this page to the end of this filing to indicate how it was received.

<input type="checkbox"/> Hand Delivered	Date of Receipt
<input checked="" type="checkbox"/> USPS First Class Mail	Postmarked 2-5-04
<input type="checkbox"/> USPS Registered/Certified/Priority/Express Mail	Postmarked (R/C)
<input type="checkbox"/> Postmark Illegible	
<input type="checkbox"/> No Postmark	
<input type="checkbox"/> Overnight Delivery Service (Specify):	Shipping Date
<input type="checkbox"/> Received from House Records & Registration Office	Date of Receipt
<input type="checkbox"/> Received from Senate Public Records Office	Date of Receipt
<input type="checkbox"/> Received from Electronic Filing Office	Date of Receipt
<input type="checkbox"/> Other (Specify):	Date of Receipt or Postmarked
<i>JH</i>	2-10-04
PREPARER	DATE PREPARED

(2/2004)